

JOB DESCRIPTION

Job Title:	Independent Domestic Violence Advisor
Responsible To:	Barnet SASS Senior IDVA
Conditions of Service:	<ul style="list-style-type: none"> • 37.5 hours per week • 25 days annual leave rising to 30 days per annum • Public Holidays • 6 month probationary period • 3% matched contribution to SWA stakeholder pension scheme
Salary:	Qualified applicants (with an accredited VAWG /domestic abuse qualification) dependent on experience: £26k – £28.5k per annum
Contract:	Permanent
Location:	Barnet

Main Purpose of Job

The role of an Independent Domestic Advisor (IDVA) is to provide a proactive service to victims/survivors identified as experiencing domestic abuse (inclusive of sexual violence) within a co-location setting as well as the core SASS service. The role will include working with victims/survivors and any children in their care identified as being at high risk of imminent harm as a result of domestic violence and abuse. You will be based within a co-location setting working within a multi-agency framework.

Key Responsibilities:

1. To work with female and male survivors (aged 16+) of domestic abuse by providing crises intervention.
2. To carry out DASH risk assessments in a timely manner and refer high risk cases to MARAC
3. To work with survivors to agree safety and support plans working to reduce risk and meet identified needs including through making referrals to other services

4. To provide an effective and well managed case work service working to targets agreed in the safety and support plan and to act as an advocate for survivors keeping their safety at the centre of all coordinated responses
5. Attend the Multi Agency Risk Assessment Conference (MARAC), external meetings and forums where appropriate
6. To actively and positively engage with partner agencies, providing appropriate advice and support, to ensure survivors are receiving a high standard and seamless service through a multi-agency and coordinated response

Training

1. To create, deliver and evaluate domestic violence training and workshops
2. To deliver presentations at conferences, steering groups and other forums; promote service

Procedures and Protocols

Follow all relevant procedures and protocols, including legal frameworks and safeguarding, to ensure the safety of survivor and any children, ensuring staff and partner agencies are kept central to the process

General

1. Refer any difficulties and attend regular case management and supervision meetings with the Line Manager
2. To collate statistics, complete monitoring and reports to demonstrate efficacy of the service
3. To undertake your own administration such as maintaining accurate and confidential records of all work undertaken with survivors using Solace's database and case management system. This includes actively completing evaluation forms at case closure
4. To remain up to date and compliant with all relevant legislation connecting with the role, including organisational and service policies/procedures in order to uphold best practices

Corporate Responsibilities

1. Ensure that all Solace's policies and procedures in your work area are up to date
2. Ensure effective implementation of Solace's Equality and Diversity policies and ensure awareness and integration of an equalities and human rights agenda in all your work
3. Ensure that the service user is at the heart of all service delivery and development



4. Attend all meetings and training relevant to your role
5. Attend regular team meetings, ensuring that you contribute to effective working practice and communication
6. Act as an ambassador for Solace

Whilst every endeavour has been made to outline the duties and responsibilities of the post, these duties are not exhaustive.

PERSON SPECIFICATION

Your application should give clear examples of your experience, knowledge, skills and abilities gained in both paid and/or unpaid (volunteer) work for **each** of the Person Specification criteria.

Experience	A minimum of 2 years' experience of working as a qualified IDVA
	Desirable Sexual Violence experience
	Experience of working in partnership with a range of statutory and voluntary sector practitioners
	Experience of creating and delivering domestic violence and abuse training
Knowledge + Understanding	CAADA /Safe Lives/Women's Aid IDVA or DAPA qualification
	Have a good understanding of the causes and dynamics of domestic abuse including its impact on Victims/survivors and their children
	Have a good understanding of partnership working in a statutory and co-located setting
	Have knowledge and to be able to confidently advise on the range of options available to survivors of domestic abuse including safe housing, criminal justice and civil remedies
	Understanding of barriers and challenges victims/survivors face when seeking help
Skills + Abilities	Have the strong crisis management skills and the ability to deal with challenging situations
	Ability to effectively time manage a varied role including case work, development and training
	Excellent literary and administrative skills including ability in information technology and data collection.
	Ability to work closely within a professional health setting
	Written and verbal strong communication skills. One other spoken Eastern European language is desirable.
Values + Ethos	A thorough understanding of anti- discriminatory work and practice



	A commitment to the values and ethos of Solace Women's Aid
	A commitment to fostering innovation in working practice
	A flexible approach to your work
	A commitment to respecting and valuing service users' perspectives and involvement in Solace